

Media & Arts University

# Commencement Program



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Dear **Students**,

Congratulations on your upcoming graduation! I speak for both the faculty and the staff at Media & Arts University when I say that we are proud of your hard work and excited about your future contributions to your field. I invite you, your family, and friends to join the faculty and staff in celebrating your academic and artistic achievements at this year's commencement ceremony. The event will take place on June 20 in the Auditorium of Building 1A. You will find in this program some important details about the commencement ceremony and the requirements to participate.

We hope you will stay connected to our community and will keep us posted on all your future successes. May your dreams be even greater than your memories.

On behalf of the M&A University community, I salute you for your determination and I look forward to your participation in this year's commencement ceremony.

Sincerely,

A handwritten signature in cursive script that reads "Cameron Miller". The signature is written in dark ink and is positioned above the printed name and title.

Cameron Miller  
Dean of Graduate Studies



This program is designed to guide you through the graduation process and provide information about the Commencement activities. You will find guidelines for graduates, commencement guests, and faculty/staff.

## **Important Dates** and Deadlines

### **May 19**

Begin ordering cap and gown online at:  
[www.mediaandarts.com/commencement](http://www.mediaandarts.com/commencement)

All graduates are required to wear authorized caps, gowns, and tassels.

### **May 21**

Deadline for Commencement Activities reservations (luncheon, ceremony and President's Reception).

### **May 26**

Deadline to order cap and gown online.

### **June 2-7**

Cap & gown can be picked up at Henri Bookstore in building 1A (9:00 a.m. to 1:00 p.m.).

### **June 20**

Commencement Ceremony and activities.



## **Graduation** Ceremony

All graduating students are expected to attend and are encouraged to invite family and friends. Those having completed all degree requirements are eligible to participate in the ceremony. Invitation cards for family and friends are available from Student Services around three weeks before the ceremony. Tickets are not needed for the Commencement Ceremony. There is no limit to the number of family members who may attend.

### **Graduation Fee**

A graduation fee is charged to all students. This one time fee will be used for graduation activities and related materials specifically in support of the annual Graduation Ceremony and Exhibition.

## **Commencement** Day Instructions

- The ceremony will start promptly and will last approximately 90 minutes. The doors to both gymnasium (for graduate candidate lineup) and auditorium (for Commencement guests) will open one hour prior to the beginning of the ceremony.
- Graduates are to assemble in the gymnasium at least 30 minutes prior to the start of their assigned ceremony. Further directions will be given at that time.
- Please do not bring umbrellas, cameras, purses, or any other items with you. You are not permitted to carry them in the Procession and there will be no place to secure them.
- Graduates will be required to march from the gymnasium to the auditorium. This will involve going down a flight of stairs. If you need special accommodations of any type, you should notify Mrs. Julie Carpenter in the Student Services Office at ext. 4722 no later than three weeks before commencement.



- Graduates will be led down to the auditorium floor in two lines. The right hand line will be seated on the left side of the auditorium (facing the stage), the left hand line will be seated on the right side of the auditorium (facing the stage).
- Faculty and staff participants are to assemble in the gymnasium, 45 minutes prior to the start of the ceremony. A light buffet will be served. Faculty and staff participants will march to the auditorium, where the ceremony will be held.
- At 2:30 p.m., the President will introduce the various candidates for degrees. The graduates will proceed forward to have their names read and to receive their diploma cover. At this moment your picture will be taken by a professional photographer and you will receive information on ordering prints.
- When all graduates names have been announced, the ceremony will end with the singing of the Alma Mater and a recessional of faculty and graduates out of the auditorium.
- Graduates are requested to prearrange a meeting place with their guests at a location outside the auditorium.



## **Proper Dress and Decorum** for Commencement

- Participation in the commencement activities requires that you wear the traditional cap and gown.
- Before candidates receive their degrees, the tassel is worn on the right side of the mortarboard; after conferral of the degree, the tassel is moved to the left side.
- Underneath the gown, we recommend that men wear a shirt and dark slacks, dark socks, and dark shoes. Women may wear a blouse and skirt or slacks or a dress and dark shoes. The collar of a white shirt or blouse nicely complements the academic robe.
- No scarves or jewelry may be worn on the outside of the robe.
- All graduates are required to wear the cap during the entire commencement ceremony.
- Commencement guests are requested to remain in their seats during the entire ceremony.
- All attendees should refrain from applauding except at times when invited to do so. Loud applause and cheers often cause the names of some graduates to be inaudible. Each graduate deserves equal recognition for his/her accomplishment. Guests will be given the opportunity to applaud their graduate.

**Thank you for your cooperation in observing these guidelines.**

# Commencement Activities

## Schedule of Events

**Date: June 20**

**11:15 – 1:00 p.m.**

### **Commencement Luncheon for Graduate Students**

**and Guests** at the M&A Cafeteria. Prepaid reservations required.

The Office of the Dean of Graduate Studies, together with graduate student advisors will host a luncheon for students who are earning graduate degrees. We look forward to enjoying a wonderful afternoon with you and to honoring the recipient of the Dean's Award over lunch.

Family members and friends are encouraged to accompany the graduate. The event will begin at 11:15 in the morning. There will not be a charge for graduating students.

The deadline for reservations and payment is May 21. If your plans change at the last minute, and you find you must cancel all or part of your reservation, please notify the Graduate Studies Office. Unfortunately, we will not be able to refund cancellations occurring after May 21.

Seating at the lunch will be open and larger parties are encouraged to arrive early in order for all members of the party to sit together.

**1:15 p.m.**

### **Students meet at the Gymnasium**

**2:00 p.m.**

### **Commencement Ceremony**

Location: Media & Arts University – Auditorium, building 1A

### **Welcome and Introductions**

Kendra MacNeil, Media & Arts University President

### **Commencement Address**

David Shepherd, President Alumni Association



## **Industry Speaker**

The speaker at this year's Commencement will be Will Robinson, CEO and president of R+K Advertising. The New York City-based firm also has satellite offices in San Francisco, Barcelona, Paris and Milan. Robinson has held senior management positions at major agencies including chief operating officer and executive vice president of marketing and sales.



## **Graduate Student Speaker**

This year's student speaker will be Lisa Harper, a Fashion Design student who has been active in the Students' Union and in the organization of "Cycle for Life", Media & Arts University's student-run philanthropy that raises money for the Children's Hospital's cancer research foundation.

**2:45 p.m.**

**Announcement of candidates for degree**

**3:30 p.m.**

**Alta Mater and Recessional**

**4:00 p.m. Reception**

Following the ceremony, graduates are invited along with their families and friends, at a reception in the Sculpture Garden behind the Chagall Gallery in building 1B. Areas in the garden will be designated by department signs indicating where you can plan to meet your family and friends. **No charge, but reservations are requested.**

We hope you will drop by the President's Reception sometime between 4:00 and 6:00 for beverages and hors d'oeuvres, in honor of the graduates and their families. Hosted by President Kendra MacNeil.

**7:00 p.m.**

**Graduation Exhibition Opening Night**

The graduation exhibition is an opportunity for graduating students to showcase their work. The Graduation Exhibition opening follows the Graduation Ceremony and opens in the evening.

The following programs are expected to participate in the exhibition:

**Fine Arts, Photography,  
Animation,  
Film Video + Media Arts,  
Graphic + Web Design,  
Fashion Design**



A Graduation Exhibition Committee with faculty and student representatives is responsible for coordinating the exhibition. All graduating students who are participating in the exhibition are expected to contribute in the preparation of the Graduation Exhibition.



**8:30 p.m.**

**Commencement Concert** at the Auditorium

The **UNSTOPPABLES** Jazz Band and talented student performers will play and sing a variety of musical selections.

No tickets or reservations required.



## FAQ

## MEDIA & ARTS

### **Will there be a professional photographer at the ceremony?**

Magenta Photography, Inc. will be photographing each graduate as she/he crosses the stage. There is a no obligation to purchase any photographs.

You will receive your proofs via email or postal mail. You will be asked to provide these addresses at the Main Ceremony. Note that this is a complementary service with no obligation to purchase.

You will have the opportunity to order prints after you have seen your proofs. Proofs are normally forwarded to graduates within two weeks of Commencement. You can email Magenta Photography, Inc. directly at [info@magentaphoto.com](mailto:info@magentaphoto.com) or call toll free at 800-555-2882.

### **Where may I park?**

All parking on the campus is free on Commencement Day. The two-hour parking limit on surface streets surrounding campus will also be lifted that day.

### **Do I need tickets for the ceremony and how many may I have?**

You do not need tickets. We are pleased to accommodate all parents and guests of graduates for the ceremony. Seating is provided on a first come, first served basis. Any number of guests can also be accommodated at the various commencement celebrations. Please observe the May 21 deadline for reservations.

## **Is there a limit to the number of guests a student may invite to the meals and concert?**

No, there are no limits. We are pleased to provide ample space for you to celebrate your graduation with all of your friends and family. Any number of guests can be accommodated for the Commencement Luncheon, President's Reception and Student Concert. Please observe the May 21 deadline for reservations.

## **What should I wear?**

To participate in the commencement activities, you must wear the traditional cap and gown. Underneath the gown, we recommend that men wear a shirt and dark slacks, dark socks, and dark shoes. Women may wear a blouse and skirt or slacks or a dress and dark shoes.

## **What hotels are nearby?**

There are several nearby hotels listed on this website with discounted Media & Arts University Commencement rates. You must ask for the special rate when you book your stay. Several of these hotels offer shuttle service to the campus. Inquire about shuttle availability when checking in.

## **How do I join the Alumni Association?**

Alumni Association membership includes benefits such as e-mail and career services, an alumni network of nearly 7,000 members, a 15 percent discount on many items at the Henri Bookstore, and invitations to special events. Keep your forwarding information current to receive the membership packet via mail in the fall. Contact the Alumni Association office for more information.



## **Will I receive my diploma and final grades at the event?**

It is not possible to process final grades in time to present diplomas at the commencement ceremony, therefore diplomas will be mailed during the fall, on September 15 to the student's permanent address provided all degree requirements have been met and all holds have been cleared.

The name on your diploma will be as you requested on the Intent To Graduate form. You may not request a name change to your diploma after June 25 as the initial diploma order will be processed.

Replacement diplomas are available for a \$20 fee from the Office of the Registrar.

## **List of Graduating Students**

Please find the complete list of graduates in the program addendum.



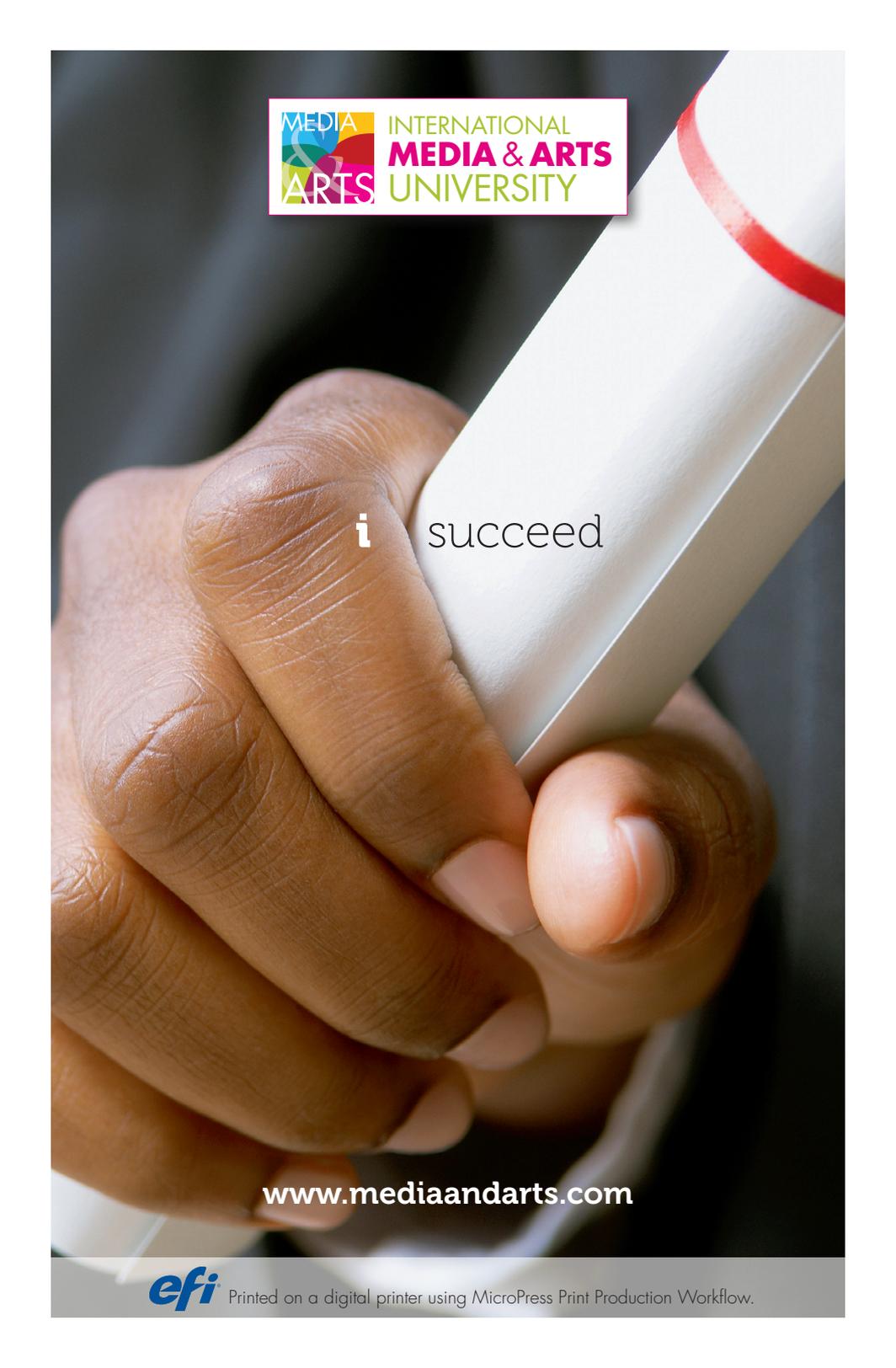
On behalf of the President, faculty, and staff  
of The Media & Arts University,  
**congratulations on your achievements!**





We look forward  
to **seeing you at**  
**Commencement**





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